

Nebraska’s Conservation and Environmental Review Tool (CERT)

Interpret an Environmental Review Report

***Overall Result: “It is unlikely this project will negatively
impact...”***

Environmental Review Team
Nebraska Natural Heritage Program
Nebraska Game and Parks Commission
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Environmental Review Report, aka CERT Report 2



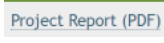
 The Overall Results Section..... 2

 To Complete Your Report 2

Locating Your Report

Once CERT is finished analyzing your project, you'll receive an email notification to review your report.

Note: (Check your Junk folder if the notification email is not within your Inbox.)

1. Log back into your CERT account and click on **My Projects**  in the orange toolbar.
 - a. This page shows all the projects you've created using your account.
2. Click on the name of your project under "Title" to open the Project Review Results page.
3. Under Report File, click on **Project Report (PDF)**   to open the Environmental Review Report.
4. Download or print off the report so you can fill it out.

Environmental Review Report, aka CERT Report

1. Read the Project Information & Contact Information sections to ensure all information was entered correctly.
2. Read the Nebraska Nongame & Endangered Species Conservation Act section. This section explains the Nebraska Game & Parks Commission's (NGPC) responsibility for protecting state-listed endangered and threatened species and outlines the legal obligation you are taking when filling out the report.
3. Per the red text, locate the Overall Results Section for your project results. Follow the instructions below.


The Overall Results Section

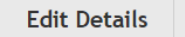
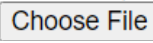




This help document will walk you through how to complete the review process if you have the result shown below.

Overall Results

- It is unlikely this project will negatively impact listed species or their designated critical habitat. Read all the information in this document; then, sign and date the Certification section. Upload a signed and dated report into your project in CERT. Once your report is uploaded, no additional correspondence with the Nebraska Game and Parks Commission is required. If you need assistance, visit our Help Page at <https://cert.outdoornebraska.gov/help-documents>.

To Complete Your Report

1. Read the text under the **Certification Section**.
 - a. Note: If your project information isn't accurate, please see our How to Create a Project help document for instructions on how to edit your project boundary or submission form details.
2. Sign and date in the spaces provided if all the project information in the report is correct and true.
3. Save your completed report (in PDF format) to your computer or scan and upload a copy if you printed your report.
4. Go back to the CERT website and open the My Projects  tab and click on the project title.

5. Click the Edit Details  tab in the grey toolbar.
6. Scroll to the bottom of the page.
7. Under **File Attachments** click on Choose File . Upload your CERT Report and any additional documentation (e.g., engineering designs, maps, site photos, wetland delineations, etc.).
8. Click on Upload  to upload your files into the project.
9. Under **Project Edit Status**,  change it from Draft to Final .
10. Click Save .
- a. Note: CERT will automatically generate a new report once you Save the project but ignore the new report. The report you uploaded with your signature and date is the official environmental review.
11. Once these steps are finished, you've completed the environmental review process with the Nebraska Game and Parks Commission and fulfilled the legal obligations as outlined under the Nebraska Nongame and Endangered Species Act (NESCA) section. No additional correspondence with the Nebraska Game and Parks Commission is required.