

Nebraska’s Conservation and Environmental Review Tool (CERT)

Interpret an Environmental Review Report

***Overall Result: “Potential impacts on listed species may occur;
proceed to the Questions and Conservation Measures section
below...”***

Environmental Review Team
Nebraska Natural Heritage Program
Nebraska Game and Parks Commission
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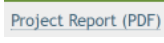
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Locating Your Report

Once CERT is finished analyzing your project, you'll receive an email notification to review your report.

Note: (Check your Junk folder if the notification email is not within your Inbox.)

1. Log back into your CERT account and click on **My Projects**  in the orange toolbar.
 - a. This page shows all the projects you've created using your account.
2. Click on the name of your project under "Title" to open the Project Review Results page.
3. Under Report File, click on **Project Report (PDF)**   to open the Environmental Review Report.
4. Download or print off the report so you can fill it out.

Environmental Review Report, aka CERT Report

1. Read the Project Information & Contact Information sections to ensure all information was entered correctly.
2. Read the Nebraska Nongame & Endangered Species Conservation Act section. This section explains the Nebraska Game & Parks Commission's (NGPC) responsibility for protecting state-listed endangered and threatened species and outlines the legal obligation you are taking when filling out the report.
3. Per the red text, locate the Overall Results Section for your project results. Follow the instructions below.

The Overall Results Section

This help document will walk you through how to complete the review process if you have the result shown below.

Overall Results

- Potential impacts on listed species may occur as a result of this project; proceed to the Questions and Conservation Measures section below.

Questions and Conservation Measures Section

1. Under this section, one or more listed species will appear with a bolded question(s) you need to answer. The question(s) aims to describe the type of habitat, or natural environment, that the species lives in.
2. Read the question(s) and then compare the environment described in the bolded question to your project area.
3. Then answer "Yes", "No", or "Unknown" to the question(s). Your answer will determine if you need to implement any conservation measures, which is an action that can be taken to avoid impacting a species. Conservation measures are found below the question(s) with a bolded name (example: NLEB CM-1).

- a. If there was suitable habitat as described in the question(s) within your project area, you'd check "Yes", meaning the type of habitat that this species could be found in is within your project area.
 - i. Some questions may give you the following text *"If 'YES' was checked for the habitat question, then this project 'MAY AFFECT' species name. FURTHER CONSULTATION IS REQUIRED..."*
 1. If you see this **and** have answered "Yes", finish the rest of the questions and proceed to A) Option 2 in the next section to complete a request for Further Review. Explain that you received a MAY AFFECT for whichever species question gave you this text.
- b. If there was not suitable habitat as described in the question(s) within your project area, you'd check "No", meaning the type of habitat that this species could be found in is NOT within your project area.
- c. If you are unsure and feel the need to check "Unknown", please do one of the following to start. First, reach out to your environmental staff within your organization (if you have them) for guidance. Secondly, visit our NGPC Threatened & Endangered species [website](#) for more information about the species found in your CERT Report. And lastly, you can contact us at (402) 471-5423 or ngpc.envreview@nebraska.gov.
 - i. Once you are able to check either "Yes" or "No", continue with the remaining steps.
4. Once you are done answering all the questions, proceed to the **Conservation Measures Agreement section**.


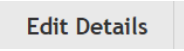
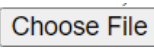




Conservation Measures Agreement Section

5. Under this section, you will select either A, B, or C depending on your answers to the questions in the last section.
 - a. Check A) if you answered one or more questions with a "Yes".
 - i. Then select an option.
 1. Select Option 1 if you can agree to implement the conservation measures listed in the CERT report. Sign and date on the lines provided to confirm your commitment. Your signature indicates acceptance of and responsibility for implementation of conservation measures.
 2. Select Option 2 if you have concerns about implementing the conservation measures listed in the CERT report. This could mean you don't understand them, can't agree to implement them, have further questions, etc.
 - a. Then sign and date under the **Certification Section** and fill out the CERT Further Review Form **CERT Further Review Form** located at <https://outdoornebraska.gov/conservation/environmental-review/cert-further-review-form/>. In the space provided in the form, provide an explanation of your concerns.

*****For more information on how to complete this form, please see the Potential Impacts May Occur guidance document and proceed to step 11.**

- b. Check B) if you answered one or more questions with “Unknown”. Contact the NGPC Environmental Review staff at (402) 471-5423 or ngpc.envreview@nebraska.gov with your question and project details.
 - c. Check C) if you answered **ALL** the questions with a “No”. Choosing C means, based on your understanding of the questions and your project area, you’ve determined that there isn’t any habitat for the species, therefore, the likelihood of that listed species being impacted by your project is unlikely.
6. Once you have selected an option, move to the Certification Section.

Certification Section

7. Read the text under the **Certification Section**.
 - a. Note: If your project information isn’t accurate, please see our How to Create a Project help document for instructions on how to edit your project boundary or submission form details.
8. Sign and date in the spaces provided if all the information in the report is correct and true.
9. Save your completed report (in PDF format) to your computer or scan and upload a copy if you printed your report.
10. Go back to the CERT website and open the My Projects  tab and click on the project title.
11. Click the Edit Details  tab in the grey toolbar.
12. Scroll to the bottom of the page.
13. Under **File Attachments** click on Choose File . Upload your CERT Report and any additional documentation (e.g., engineering designs, maps, site photos, wetland delineations, etc.).
14. Click on Upload  to upload your files into the project.
15. Under **Project Edit Status**,  change it from Draft to Final .
16. Click Save .
 - a. Note: CERT will automatically generate a new report once you Save the project but ignore the additional report. The report you uploaded with your signature and date is the official environmental review.
17. Once these steps are completed, you’ve completed the environmental review process with the Nebraska Game and Parks Commission and fulfilled the legal obligations as outlined under the Nebraska Nongame and Endangered Species Act (NESCA) section. No additional correspondence with the Nebraska Game and Parks Commission is required.