

Recreational Trails Program Project Ranking Form				
PRE_SELECTION SCORING			Points Available	Points Given
Funding Criteria				
<i>Budget and Cost Accuracy</i>		25 points		
			Sub-Total	25
Local Cash Match				
More than 20% match		6 Points		
20% Cash		5 Points		
10 % Cash & prelim. eng/enviro costs		4 Points		
5% cash, prelim eng and forced acct.		3 Points		
5% cash, enviro & forced acct		2 Points		
5% cash & forced acct		1 Points		
Not secured		0 Points		
			Sub-Total	6
			Total for Funding	31
Applicant Criteria				
Type of Applicant		-10 to 5 points		10
Completeness of application		5 points		10
Planning Process		5 points		5
			Total for Applicant Criteria	25
Trail Users				
Motorized (2 or more users)		5 points		
Motorized (1 user)		4 points		
Non-motorized (2 or more users)		3 points		
Non-motorized (1 user)		2 points		
Multi-use/Diversified use Project		1 points	Total for Trail Users	9
			PRE-SELECTION SUBTOTALS	65
RTP Committee Meeting				
Project Need*				
New Trail		2-21 points		
Trail Renovation		6-14 points		
*Project is either new or renovation			Sub-Total	21
Timing considerations				
Readiness to be constructed		10 points		10
Application				
Public Benefit		25 points		
Concept of Plan		20 points		
			Sub-Total	45
Project Support				
Show local support for project		25 points		
			Sub-Total	25
			COMMITTEE SUBTTOTAL	101
			COMPOSITE SCORE	166

Explanation of Scoring Categories for RTP Selection Process

PRE-SELECTION SCORING

FUNDING CRITERIA

Budget and Cost Accuracy (up to 25 points)

25 Points	Application includes detailed cost estimate where all costs are eligible for reimbursement and the costs appear accurate, including engineering or design and potential costs such as wetland delineation, wetland mitigation plan, cultural survey, appraisals ... etc. are identified.
20 Points	Application includes detailed cost estimate where certain costs are not eligible for reimbursement (interpretive signage, leases, sidewalks) but costs appear accurate.
15 Points	Application includes detailed cost estimate but some items do not appear accurate or cost effective.
10 Points	Application includes cost estimate that is not complete (use of lump sum for every item does not make for a complete cost estimate) or accurate (missing items such as seeding, culverts, curb and gutter, retaining walls ... etc.).
5 Points	Application includes cost estimate that is significantly over or under budgeted.
0 Points	Application does not include a cost estimate.

Local Cash Match (up to 6 points)

6 Points	Have more than 20% match with documentation and at least 20% in cash.
5 Points	Have 20% match, in cash with documentation
4 Points	Have 10% cash match requirement and plan to use design engineering and/or necessary environmental costs (i.e. cultural surveys, wetland mitigation plans ... etc) as the remaining 10% match with proper documentation for proof (i.e. cost estimates from Consultant on both items).
	OR
	Have 10% cash match requirement and plan to use in-kind labor/equipment costs and/or value of land with proper documentation for proof.
3 Points	Have 5% cash match requirement and plan to use preliminary engineering and forced account labor with proper documentation for proof (i.e. wage schedule/estimated hours, rental equipment rates/estimated hours, preliminary engineering cost estimate from Consultant).
2 Points	Have 5% cash match requirement and plan to use environmental costs and forced account labor with proper documentation for proof.
1 Point	Have 5% cash match requirement and plan to use forced account labor with proper documentation for proof.
0 Points	Match not available, no documentation included to show match is secured.

APPLICATION CRITERIA

Type of Applicant (-10 points to 5 points)

5 Points	New sponsor that has never received RTP funds.
4 Points	Received funding before and successfully completed previous project.
1-3 Points	Received funding before and existing project is still open (points depend on where sponsor is at regarding progress of project).
-5 Points	Project sponsor has outstanding grant(s). Progress has been made but not without substantial delays and time extensions.
-10 Points	Project sponsor has outstanding grant(s) and there has been insufficient progress.

Completeness of Application (up to 10 points)

10 Points	Application includes all necessary paperwork, including the narrative, maps, cost estimates, land ownership paperwork, resolution, environmental information and maintenance plan.
8 Points	Application includes all necessary paperwork, but there are missing pieces of information in the narrative, maps and cost estimates.
6 Points	Application includes all necessary paperwork, but there are missing pieces of information in the environmental issues.
4 Points	Application is missing information on land ownership paperwork, resolution or maintenance plan.
2 Point	Application is complete but lacking enough information not to get a clear picture of the project
0 Points	Application is not complete.

Planning Process (up to 10 points)

10 Points	Project is identified or referenced as a need. Examples may include a conceptual plan for motorized project, a local governmental entity's planning processes such as the Comprehensive Plan or a Trails Master Plan. The land is in public ownership. (Project on Transportation Improvement Program is not considered part of the planning process, but part of the requirements for federal funding).
6 Points	Project has been identified as a need in a survey, but is not referenced in any planning document and this information is included within the application narrative.
4 Points	Project has identified all land ownership issues and the information is included within the application.
2 Point	Project includes a feasible timeline within the application.
0 Points	Project is not referenced in any local or state plan, no studies have been done, the land ownership issues have not been identified and does not include a timeline within the application.

TRAIL USER CRITERIA (up to 9 points, 2 motorized, 2 non-motorized, 1 for diversified)

5 Points	Project meets two or more motorized user groups.
4 Points	Project meets one motorized user group.
3 Points	Project meets two or more non-motorized user groups.
2 Points	Project meets one non-motorized user group.
1 Point	Project is a multi-use/diversified project.
0 Points	Project not eligible for RTP funding.

RTP COMMITTEE SCORING

PROJECT NEED CRITERIA-NEW TRAIL (*up to 21 points*)

15 Points	New trail project creates a new recreation trail opportunity.
6 Points	Degree to which project uses opportunities to connect to existing facilities and/or trails.
2 Points	Trail project focuses more on amenities than development of trail.

PROJECT NEED CRITERIA-TRAIL RENOVATION/MAINTENANCE (*up to 14 Points*)

8 Points	Trail renovation** /rehabilitation
6 Points	Degree to which project uses opportunities to connect to existing facilities and/or trails
2 Points	Routine trail maintenance
**	Renovation can be a connector trail.

TIMING CONSIDERATIONS CRITERIA (*up to 10 points*)

10 Points	No apparent environmental, land, railroad or public issues and/or obstacles
8 Points	Environmental permit(s)* is required and applicant is aware of requirement
6 Points	Environmental permit(s) is required and applicant is unaware of requirement, but applicant would be able to obtain permit(s)
4 Points	Environmental permit(s) is required and applicant is unaware of requirement and not likely to obtain the permit
2 Points	Environmental mitigation (if wetland encroachment cannot be avoided or minimized) is required where a plan will need to be completed to mitigate the issue
0 Points	Environmental issues/obstacles apparent which will certainly delay project
*	Environmental Permits include, but not limited to, Wetlands Permits, Floodplain Permits, National Pollutant Discharge Elimination System (NPDES) Permits, Wetland Mitigation Plan, Easements, Right-of-Way, financial items ... etc.

APPLICATION CRITERIA

Public Benefit (up to 25 points)

25 Points	Project creates significant recreational contribution in an area or metropolitan subarea that is lacking in recreational trails
20 Points	Project creates a somewhat significant recreational contribution in an area that is lacking in recreational trails
15 Points.	Project creates a somewhat significant recreational contribution in an area or metropolitan subarea that is not lacking in recreational trails
10 Points.	Project creates a moderate recreational contribution in an area or metropolitan subarea lacking in recreational activities
7 Points	Project creates a moderate recreational contribution in an area or metropolitan subarea not lacking in recreational activities
5 Points.	Project creates very little in recreational contribution in an area or metropolitan subarea lacking in recreational activities
3 Points.	Project creates very little in recreational contribution in an area or metropolitan subarea not lacking in recreational activities
0 Points.	Project is an isolated activity with little relevance to the majority of Nebraskans.

Concept of Project (up to 20 points)

20 Points	Project shows that it is well planned, supported by the public and is a high quality project
16 Points	Project has a good concept and will be used by the public
12 Points	Project is of moderate quality and has some unique attributes that the public would enjoy
8 Points	Project has a concept that has been done before but concept has proven successful in the past
4 Points	Project has not been planned out and there isn't strong public support for the project
2 Points	Project lacks enough information to determine the quality of the concept
0 Points	Project is not sound or considered a "sidewalk."

PROJECT SUPPORT CRITERIA

Support (up to 25 points)

5 Points	Project local partnership(s)* that have formed to get the project going AND/OR Project includes letter(s) of support from community the project is located in AND/OR Project has volunteer groups who will give of their time to work on the construction of the project AND/OR
2-10 Points	Project includes private donations that equate to at least 1 % of the total project-receives 1 point. 2% of the total project receives 4 points; 3% of the total project receives 6 points; 4% of the total project receives 8 points and 5% or more of the total project receives 10 points.
0 Points	Project includes none of the above.
*	Partnerships are defined as groups willing to assist in the planning and development of the project, give financially for the development of the trail, own land that they are willing to donate for the trail construction (that is not in public ownership), or provide other types of assistance as described in the project narrative.