



Hunters Helping the Hungry Program Meat Processor Application Form

Only meat processors that are inspected by the United States Department of Agriculture or the Nebraska Department of Agriculture are eligible to apply.

APPLICATIONS MUST BE COMPLETED AND RETURNED NO LATER THAN JULY 15, 2014

Please direct questions and comments to Program Coordinator Teresa Lombard:

Phone: (402) 471-5430 M-F CST, or email: teresa.lombard@nebraska.gov.

Business/ Legal Name

Owner/Contact Name

Phone number

email address (if available)

Mailing Address (Street Address, PO Box, City, State, Zip)

website address (if available)

This application is not a binding contract. The Nebraska Game and Parks Commission will review applications and notify processors by August 1, 2014. Selection may be based on the processor location and anticipated number of donated deer to be processed in that area, and the number of deer the processor is willing to process* and store until pickup for distribution at the rate of \$85.00 per carcass during the period of September 1, 2014 to January 31, 2015. Processors that would like to participate in the program, but for a shorter period of time should contact the Program Coordinator.

Please **attach documentation of your most recent inspection** by the U.S. Department of Agriculture or Nebraska Department of Agriculture to this application.

The Commission will identify (in the contract) the charitable organization that should be contacted for pick up and distribution of the packaged and frozen venison. To nominate a local charitable food distribution organization to pick up and distribute venison from your location, please provide their contact information below. The Lincoln Food Bank or Food Bank for the Heartland will provide that service when no other local charitable organization is selected.

Nominated Charitable Organization Name

Contact Name

Phone number

email address (if available)

Mailing Address (Street Address, PO Box, City, State, Zip)

website address (if available)

Please return this application

by postal mail:

Attention: Teresa Lombard
Nebraska Game & Parks Commission
2200 N 33rd St, PO Box 30370
Lincoln, NE 68503-0370
Website: www.OutdoorNebraska.com/HHH

by fax:

Attention: Teresa Lombard
402 471-4992

or by email:

teresa.lombard@nebraska.gov

* Please refer to the program guidelines for venison processing on the reverse. Processors participating in the Hunters Helping the Hungry program will sign contracts stating that they will abide by these program guidelines.



**Nebraska Game & Park Commission's
Hunters Helping the Hungry Program
Program Guidelines**

(revised 6/13/14)

Overview: The purpose of the Hunters Helping the Hungry program is to provide free ground venison to needy Nebraskans from deer donated by hunters. The Commission will select and contract with meat processors to accept deer to the program and coordinate with charitable organizations to distribute meat according to rules and regulations established by the Commission.

To ensure program costs do not exceed the available donated funds, the Commission will contract with processors individually to process a specific number of deer. The Commission will select processors to participate in the program based on their location and anticipated number of donated deer to be processed in that area and the number of deer the processor is willing to process.

Meat processors will accept and process donated deer in accordance with the Hunters Helping the Hungry program guidelines and their individual contracts. They will freeze and store the venison, and contact the Commission-assigned recipient to arrange for pick up. Participating processors may *only* transfer donated meat to recipients designated by the Commission. When processors apply to participate in the program, they may also recommend a nonprofit organization to serve as recipient in their area to distribute the venison locally.

Guidelines: Processors will contract with the Commission to accept a set number of deer at the rate of \$85.00 per carcass. Processors will notify the Commission when the number of deer donated is within 5 of the total deer allowed by the contract so the Commission may increase the quota as program funds allow and if the processor is interested.

Processing: The Contractor will accept only whole carcass deer that can be expected to provide a minimum yield of 40 pounds of high quality pure ground venison. The Contractor should trim the carcass to remove excess fat and ensure that any bullet or bone fragments are excluded. The Contractor will skin, debone, grind, package and freeze two pounds of **pure** venison (no additives, beef, pork, etc.) per bag in custom-imprinted poly bags provided by the Commission. Hunters may retain antlers, head and cape of any deer donated, however the actual removal of those portions from the carcass will be determined solely by the Contractor and the hunter independently of this contract.

The Contractor should refuse any deer offered by hunters for donation for the program if there is any doubt about the quality of the venison or the yield likely to be obtained. Carcasses that appear to be of poor quality (infected, dirty, improperly field-dressed, with multiple bullet wounds, or of small body size) should be rejected and excluded from the program. The Contractor **may not** accept deer that are road-killed, quartered, skinned, deboned, *or taken under another state's permit.*

Reporting: For each deer accepted for donation under the program, the Contractor will require the hunter to record on a **donation log**, the date of the donation, the hunter's name, phone number and signature, the deer permit number, and the seal number or telecheck number the hunter received when checking the deer.

The Contractor will record on a **transfer log** the name and phone number of the recipient organization, the date of pickup and the total combined weight of all venison packages picked up. Both the Contractor and the recipient will sign and date the log.

Processors must submit complete and correct donation logs and transfer logs with any invoice in order to receive payment. Processors are encouraged to keep a copy of all documents for their records. The last invoice must be submitted no later than 2/28/2015 to receive payment.

Participating processors may be disqualified from future participation if they or their employees fail to comply with the terms of their contracts or the statutes, rules, and regulations governing the Hunters Helping the Hungry Program or other provisions of the Game Law related to the possession, sale, or transportation of wildlife meat, parts or products.

Nebraska Game and Parks Commission Contact:

by postal mail:

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Lincoln, NE 68503-0370

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