



## ***Hunters Helping the Hungry Program*** **Meat Processor Application Form**

*Only meat processors that are inspected by the United States Department of Agriculture or the Nebraska Department of Agriculture are eligible to apply.*

**APPLICATIONS MUST BE COMPLETED AND RETURNED NO LATER THAN JULY 20, 2016**

**Please direct questions and comments to Program Coordinator Teresa Lombard:**

Phone: (402) 471-5430 or email: [teresa.lombard@nebraska.gov](mailto:teresa.lombard@nebraska.gov).

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*Business/ Legal Name*

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*Owner/Contact Name*

*Phone number*

*email address (if available)*

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*Mailing Address (Street Address, PO Box, City, State, Zip)*

*Dates willing to accept deer (xx/xx/xx – xx/xx/xx)\**

This application is not a binding contract. The Nebraska Game and Parks Commission will select and offer contracts to eligible processors. Selection may be based on the expected number of donated deer in the area, availability of charitable organizations to distribute venison, and the number of deer the processor is willing to process\*\* at the rate of \$90.00 per carcass.

To streamline processing, **attach documentation of your most recent inspection** by the U.S. Department of Agriculture or Nebraska Department of Agriculture.

IF YOU WISH – nominate below a local charitable food distribution organization to pick up and distribute venison from your location. Your contract will identify the charitable organization that you will contact to arrange for pick up and distribution of the packaged and frozen venison. If you leave this section blank, your contract will list a contact with the Lincoln Food Bank or Food Bank for the Heartland to call for venison pick up.

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*Charitable Organization Legal Name*

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*Contact Name*

*Phone number*

*email address (if available)*

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*Mailing Address (Street Address, PO Box, City, State, Zip)*

*website address (if available)*

***Please return this application***

***by postal mail:***

Attention: Teresa Lombard  
Nebraska Game & Parks Commission  
2200 N 33<sup>rd</sup> St,  
PO Box 30370  
Lincoln, NE 68503-0370  
Website: [www.OutdoorNebraska.com/HHH](http://www.OutdoorNebraska.com/HHH)

***by fax:***

Attention: Teresa Lombard  
402 471-4992

***or by email:***

[teresa.lombard@nebraska.gov](mailto:teresa.lombard@nebraska.gov)

\* Please refer to the Big Game Guide for deer hunting season dates.

\*\* Refer to guidelines on the back of this application.



Nebraska Game & Park Commission's  
**Hunters Helping the Hungry Program**  
Program Guidelines

(revised 3/11/2016)

**Overview:** The purpose of the Hunters Helping the Hungry program is to provide free ground venison to needy Nebraskans from deer donated by hunters. The Commission will select and contract with meat processors to accept deer to the program and coordinate with charitable organizations to distribute meat according to rules and regulations established by the Commission. Meat processors accept and process donated deer in accordance with their individual contracts which will incorporate the following guidelines.

**Guidelines:** the Commission will contract with processors to accept a specific quota (number of deer) offered for donation by hunters at the rate of \$90.00 per carcass. Processors may notify the Commission when approaching their quota for the Commission to consider an increase to support hunter demand.

**Accept Deer Donations from Hunters.** The Processor will accept only whole carcass deer that can be expected to provide a minimum yield of 40 pounds of high quality pure ground venison. The Processor will refuse any deer offered by hunters for donation for the program if there is any doubt about the quality of the venison or the yield likely to be obtained. Carcasses that appear to be of poor quality, such as appearing infected, dirty, improperly field-dressed, having multiple bullet wounds or of small body size, will be rejected by the Processor and excluded from the program. If the deer carcass is frozen and cannot readily be examined to determine if it is in good condition, the processor is encouraged to exclude the carcass from the program. The Processor may not accept deer that are road-killed, quartered, skinned, deboned, or known to be harvested under another state's permit.

**Process Deer Donations from Hunters.** The Processor will trim the carcass to remove excess fat and bullet or bone fragments. The Processor will skin, debone, grind, package and freeze two pounds of pure venison (no additives such as beef, pork, seasonings, etc.) per bag in custom-imprinted poly bags provided by the Commission. Hunters may retain antlers, head and cape of any deer donated, however the determination as to any cost for the removal of those portions from the carcass will be determined solely by the Processor and the hunter independently of this contract.

**Record Each Donation and Transfer.** For each deer accepted for donation under the Program, the Processor will require each hunter to record on a donation log, provided by the Commission, the date of donation, the hunter's name, phone number and signature, the Nebraska deer permit number, and the seal number or Telecheck number the hunter received when checking the deer. Before venison is transferred, the Processor will record on a transfer log, provided by the Commission, the name and phone number of the recipient organization, the name of the person accepting the transfer, the date of pickup, and the total combined weight of all venison packages. Both the Processor and the person accepting the transfer on behalf of the recipient organization will sign and date the log.

**Submit Accurate Invoices and Logs.** Prior to receiving any compensation from the Commission, the Processor will submit invoice/s to the Commission for payment with the donation log and the transfer log attached. The Commission will pay for the processing of only the number of deer documented on the donation logs. All invoices, donation logs and transfer logs must be received by the Commission no later than February 28, 2017 for Processor to receive payment.

**Store Venison Prior to Transfer.** The Processor will properly freeze and store the processed venison until it is picked up by the recipient organization.

**Timely Transfer Venison to Recipient Organization.** The Processor may arrange for multiple pickups, but all venison should be scheduled for pick up no later than February 14, 2017. The Processor will contact the Commission if the recipient organization has not picked up venison by that date.

**Current Department of Agriculture Inspection.** Documentation shall be provided to the Commission by the Processor prior to commencing work that the Processor is inspected by the applicable Department of Agriculture.